

Report to: Audit Committee
Date of meeting: 25 September 2013
Report of: Alan Power – Head of Finance Shared Services
Title: Future Work Programme

1.0 **SUMMARY**

1.1 To consider a range of discussion topics and updates for consideration at future meetings of the Audit Committee.

2.0 **RECOMMENDATIONS**

2.1 The Audit Committee considers and agrees a timetable for discussion topics and updates for future meetings.

Contact Officer:

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Report approved by:

Joanne Wagstaffe, Director of Finance

3.0 DETAILED PROPOSAL

3.1 Discussions have been held with the Shared Internal Audit Service (SIAS) regarding a programme of topics and updates for the Audit Committee at future meetings for information and training purposes. Initial proposals from SIAS are attached at Appendix 1. Suggested leads for topics have been included subject to confirmation between Officers and SIAS

3.2 If Members agree, topics could be scheduled for discussion thirty minutes prior to the formal commencement of Audit Committee. Another option would be to insert them as the first item on the Committee's agenda. Members are asked to agree their preferred format.

4.0 IMPLICATIONS

4.1 Financial

4.1.1 The Shared Director of Finance comments that there are no financial implications if the recommendation is agreed.

4.2 Legal Issues (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that there are no legal implications in this report

4.3 Equalities

Watford Borough Council is committed to equality and diversity as an employer, service provider and as a strategic partner. In order to fulfill this commitment and its duties under the Equality Act 2010 it is important to demonstrate how policies, practices and decisions impact on people with different protected characteristics. It is also important to demonstrate that the Council is not discriminating unlawfully when carrying out any of its functions

4.3.1 The consideration a range of discussion topics and updates does not have any direct equality implications.

4.4 Potential Risks

Potential Risk	Likelihood	Impact	Overall score
Audit Committee's ability to exert effective scrutiny may be impaired in the absence of suitable updates on areas of responsibility and current events.	2	4	8

Appendices

Appendix 1 Pre-Audit Committee Updates for Members - Shared Internal Audit Service (SIAS)

Background Papers

None

File Reference

None